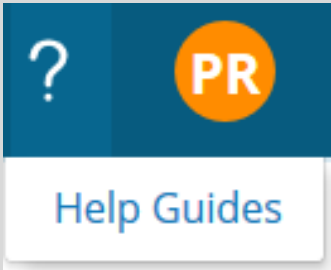



TIENET System Upgrade – September 2020

Welcome Back to School!

Over the summer, your technical team was required by the TIENET vendor to perform an upgrade to TIENET from version 18.1.1.1 to version 19.11.6.0. The upgrade was necessary to ensure system security is current and to take advantage of the latest features of the software.

This technical upgrade also includes some changes to the user interface, as well as new document and report functionality, all of which are described in this document. **You will still be able to work with TIENET as you did last year.**

1. The Help Menu has been improved to provide a better user experience.	
<p>18.1.1.1: Previously the Help Menu contained one link: Help Guides</p>  <p>The screenshot shows a dark blue header with a white question mark icon on the left and an orange circle with 'PR' on the right. Below the header is a white button with the text 'Help Guides' in blue.</p>	<p>19.11.6.0: The Help menu now includes the following quick links:</p>  <p>The screenshot shows a dark blue header with a white question mark icon on the left and an orange circle with 'PR' on the right. Below the header, the text 'What's New' is displayed in blue, followed by a description: '(this link has moved from the user Profile menu to the Help menu): Opens the What's New page which provides an overview of the changes made in each version of TIENET.' Below this, the text 'Other Resources' is displayed in blue, followed by a description: 'used to be labeled "Help Guides". The functionality is still the same for this menu item.'</p>

2. Various Document improvements, including:

- a. From a student's list of documents, authorized users can now change the status of multiple documents at once. This is helpful if a student transfers from one school to another. It is recommended that the role with the high privileges does this task to get the most documents to auto-finalize at once.

To see it in Action: Go to the student's Document Library, click "More...", and then choose "Set Document(s) Status to Final". Next click the checkbox next to the document(s) you wish to auto-finalize, and then click the button "Set Document(s) Status to Final". A popup window will appear asking you to confirm you wish to change the number of documents to Final, so click "OK" and the auto-finalization will occur for any document that has all required fields filled in.

Documents for J Aalders ()

Documents for 2019/20	↓	Status	Creation Date	Modification Date
Program Planning				
Individual Program Plan	<input checked="" type="checkbox"/>	Draft	03/05/2020 Thu, 12:52 PM	---
Health Plan(s) of Care	<input checked="" type="checkbox"/>	Draft	09/25/2019 Wed, 03:01 PM	---
Student SCIs for Classroom Teachers	<input checked="" type="checkbox"/>	Draft	08/29/2019 Thu, 09:14 AM	08/29/2019 Thu, 09:18 AM

- b. You can now quickly add a new document by clicking the category of the type of document you want to add, and then selecting the document from a filtered list instead of scrolling through a list of documents in all categories.

To see it in Action: Go to the student’s Document Library and click the + next to any Category, then your drop-down list is narrowed to just those documents.

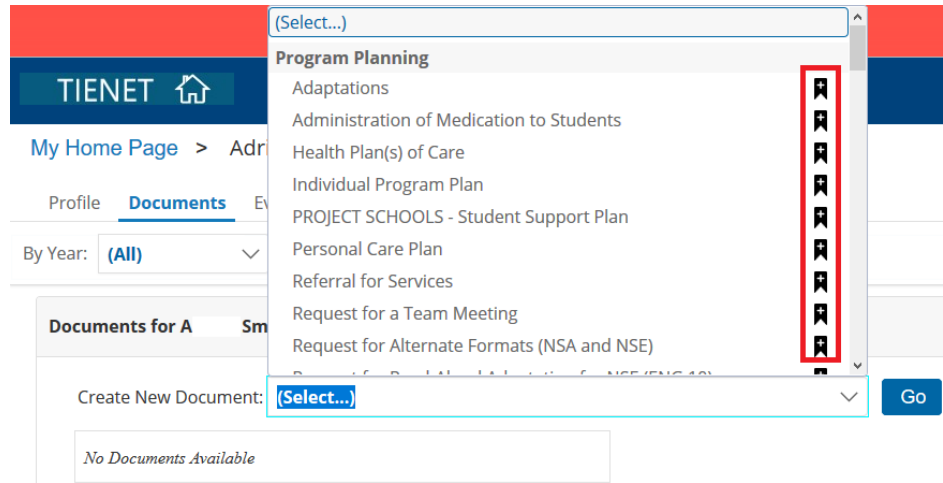
Documents for J Aalders ()

Create New Document: (Select...) Go

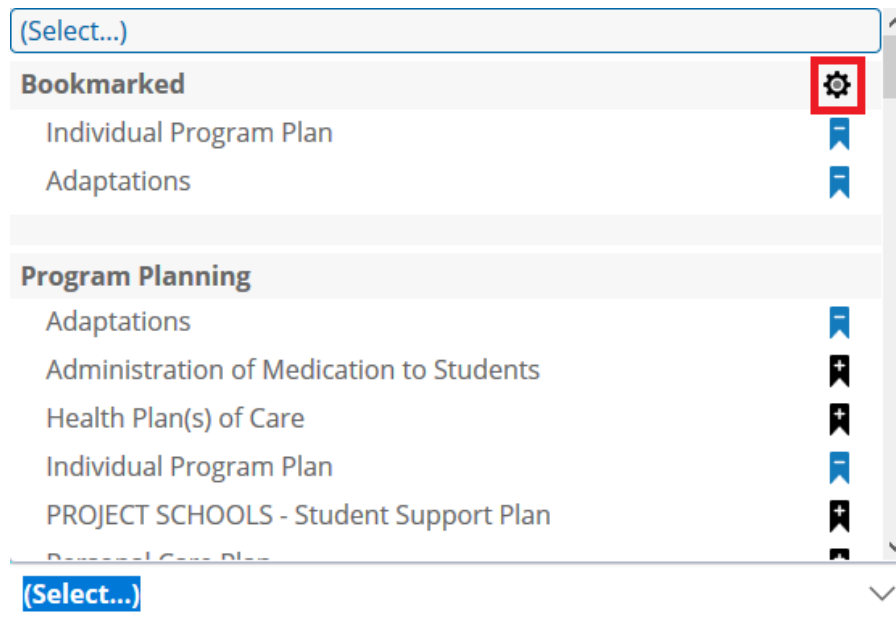
Documents for 2019/20	Status	Creation Date	Modification Date	Finalization Date
Program Planning +				
Individual Program Plan	Draft	03/05/2020 Thu, 12:52 PM	---	---
Health Plan(s) of Care	Draft	09/25/2019 Wed, 03:01 PM	---	---

- c. In the new document drop-down menu, there are now bookmark icons that allow users to identify their most frequently used documents and put those at the top of the menu. When there are bookmarked documents in the new document drop-down menu, a gear icon will appear that allows the order of the bookmarks to be changed.

To see it in Action: Go to the student’s Document Library and pull down the “Create New Document” drop-down menu. Click the Bookmark icon next to any document you wish to bookmark and click it again to un-bookmark it. Click the Gear icon to change the order of your bookmarked documents.



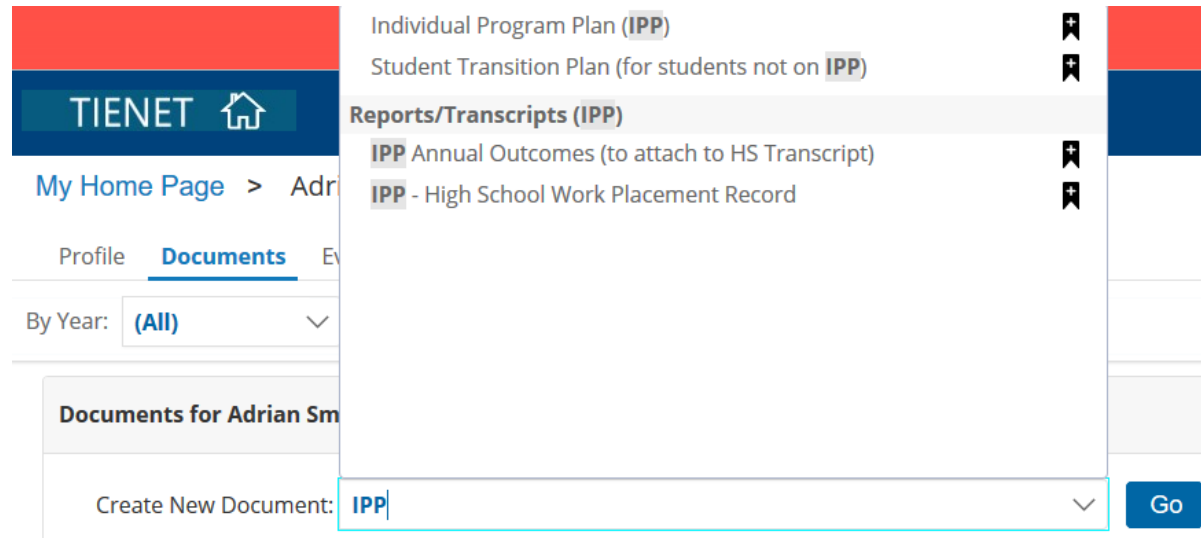
The above image highlights the *Bookmark* icon



The above image highlights the *Gear* icon

- d. Additionally, the new document drop-down menu now supports a typeahead search so that users can type the first few letters to quickly locate a specific type of document.

To see it in Action: Go to the student's Document Library and pull down the "Create New Document" drop-down menu. Clear the word "Select..." and then begin typing the letters of the document you wish to find.



4. Now our Standard Report column filters can be applied to more than one column at a time.

18.1.1.1: Previously you could only Filter a report on one column at a time.

Academic	Academic: Literacy	Academic: Numeracy	Academic: Other
Yes	Yes	No	No

19.11.6.0: Now you can apply any number of report Filters at the same time.

Academic	Academic: Literacy	Academic: Numeracy	Academic: Other	Enrichment	Social Development
Yes	No	Yes	No	No	Yes

5. A common request the vendor received was to have a way to easily tell where data comes from and how it is used in a report. This release includes a preview of the new *Documentation Mode* feature, which enables users to selectively see more information about reports, including the report description and filter criteria. Additional enhancements will be coming in future releases, based on customer feedback.

18.1.1.1: Previously not available.

19.11.6.0: Run the report, and once you see results click the arrow (>) to the left of the report title. Clicking the arrow expands/collapses the report formula and description (if entered).

[IPP](#) > All IPPs by School and Year

School Year From*: 2019-20 School Year To*: 2019-20 * required Update Report with Values

Subscribe Refresh Download Print More...

All IPPs by School and Year
 All IPPs for both active and inactive students. For example, if a student had an IPP for Semester 1 and another IPP for Semester 2, then this report will list the student twice on the report (one for each IPP).
Document Selection Formula: (Profile.SP_NotEnrolledInSchool = false) AND (DOCHISTORYYEAR >= SchoolYearFrom.SchoolYear and DOCHISTORYYEAR <= SchoolYearTo.SchoolYear) (include inactive students; parameters: 'SchoolYearFrom', 'SchoolYearTo')

IPPs in Advocate District School (Advocate District School)

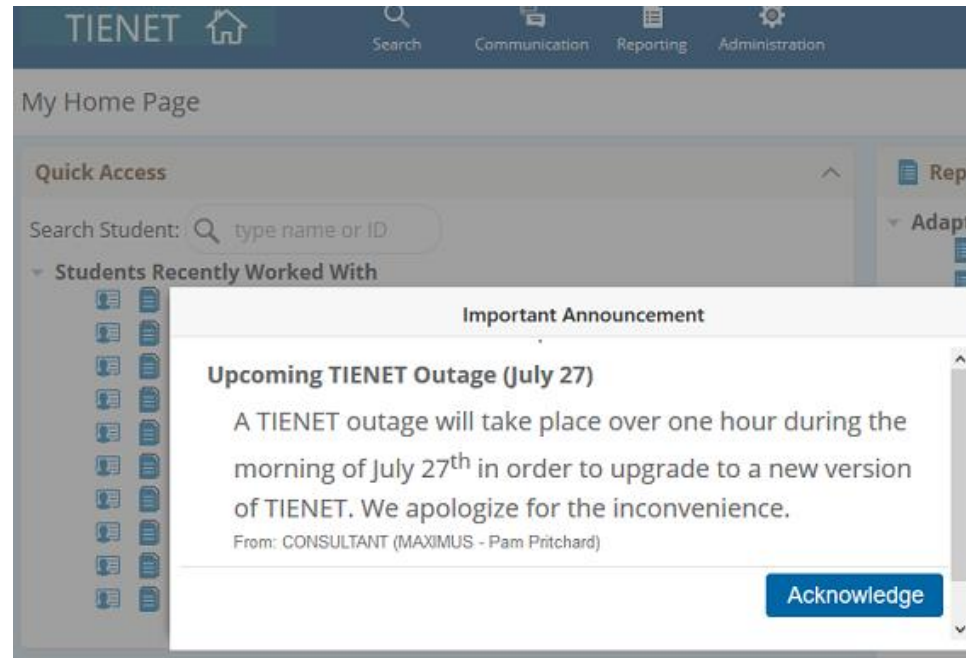
Current School	Document Created At	School Year	ID	Last Name	First Name	Active?	Sex	Doc Grade	Current Grade	Academic	Academic: Literacy	Academic: Numeracy	Academic: Other	Academic: Enrichment	Enrichment

6. Numerous accessibility improvements for users with a visual impairment, including improved Accessible Rich Internet Applications (ARIA) support, improved keyboard navigation, improved visual cues for keyboard navigation, color contrast adjustments, and introduction of a skip navigation link.

7. When sending immediate high priority or red alert announcements in TIENET, there is a new "Require User Acknowledgement" checkbox option. As soon as recipient users log in, they will be presented with a pop-up message requiring them to read and acknowledge any announcement(s) sent.

18.1.1.1: Previously not available.

19.11.6.0: The new announcement setting can force users to Acknowledge the announcement when it pops up on their TIENET home page.



The staff member who setup the Announcement can review the responses on the *Sent Announcements* screen. When they click the linked number of recipients, a detailed list of users who read and acknowledge the announcement will popup in a new window.

TO	EVENT DATE/TIME	SUBJECT
Security Administrator, System Consultant, All Staff	Expires: 09/01/2020 Tue, 10:46AM	Upcoming TIENET Outage (July 27)

[Send Revised Announcement](#)
[Delete](#)
[Print](#)

Subject: Upcoming TIENET Outage (July 27)
 From: CONSULTANT (MAXIMUS - Pam Pritchard) To: Security Administrator, System Consultant, **All Staff**
 Location/Scope: System-wide; Posted to Home Page: n/a
 Read by: 2 recipient(s)

A TIENET outage will take place over one hour during the morning of July 27th in order to
 We apologize for the inconvenience.

- Inbox
- Flagged
- Sent
- Deleted Items
- Announcements
- Inbox/Pending
- Inbox/Expired
- Sent**
- Discussion
- My Calendar

June 2020

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27