

We are pleased to provide the following updates to Nova Scotia's provincial Student Information System:

PowerSchool

1. School Counselling Intern SIS Access

In consultation with Regional Centres for Education, Conseil scolaire acadien provincial, and Acadia University, EECD has updated the provincial protocol regarding **school counselling interns** during their practicum experience in Nova Scotia public schools.

Any counselling intern who is currently a Regional Centre for Education or Conseil scolaire acadien provincial employee (teacher, administrator, etc. within the province of Nova Scotia), will be given temporary **“School Counsellor” access to PowerSchool/TIENET** through the respective Regional Centres for Education or Conseil scolaire acadien provincial. The counselling intern must adhere to professional ethics regarding consent and confidentiality. The counselling intern will create all documents within their access rights and the site supervisor will maintain oversight over protocols and processes associated with documentation of school counselling referrals, consent, activity logs and case notes.

If the counselling intern is not an RCE/CSAP employee, no direct access to PowerSchool or TIENET is permitted. The counselling intern would document notes and the site supervisor would scan and upload within PowerSchool or TIENET as required. The original notes would then be securely shredded.

TIENET

1. Updates to Special Transportation Request

The TIENET document previously called **Student Special Transportation Needs (Referral)** has been renamed to **Special Transportation Request** and updated slightly to include Pre-primary children. The userguide to support this document called **Special Transportation Request in TIENET Userguide** can be found on the provincial [INSchool](#) site.